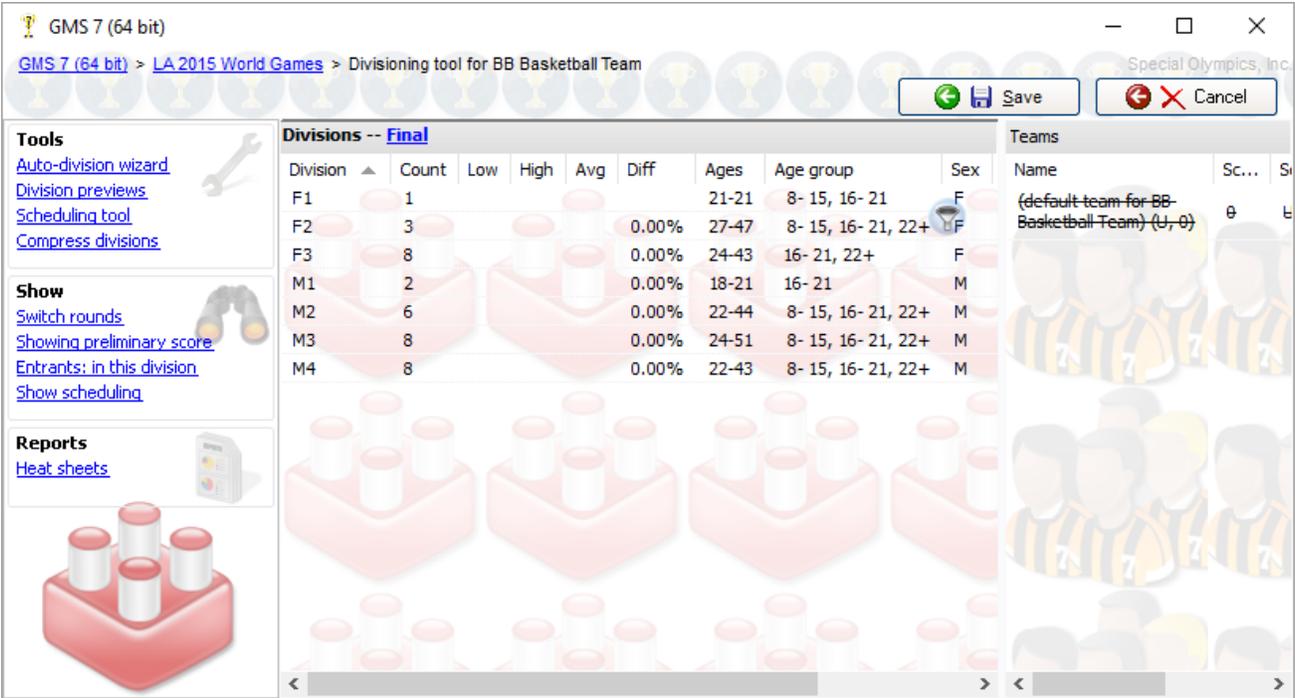


# Divisioning

Divisions are used to group entrants into manageable competition groups. Heat sheets, results and other reports work based on these assigned divisions. Divisions are assigned to each team in team events as well as the entrants in those teams.

**Divisioning** must be completed before a tournament can be setup. From the **Events** panel within a **Games**, right-click on the desired event and select **Divisioning tool**.

The **Divisioning tool** allows you to see all of your divisions, make new ones, and drag-and-drop entrants from one division to another.



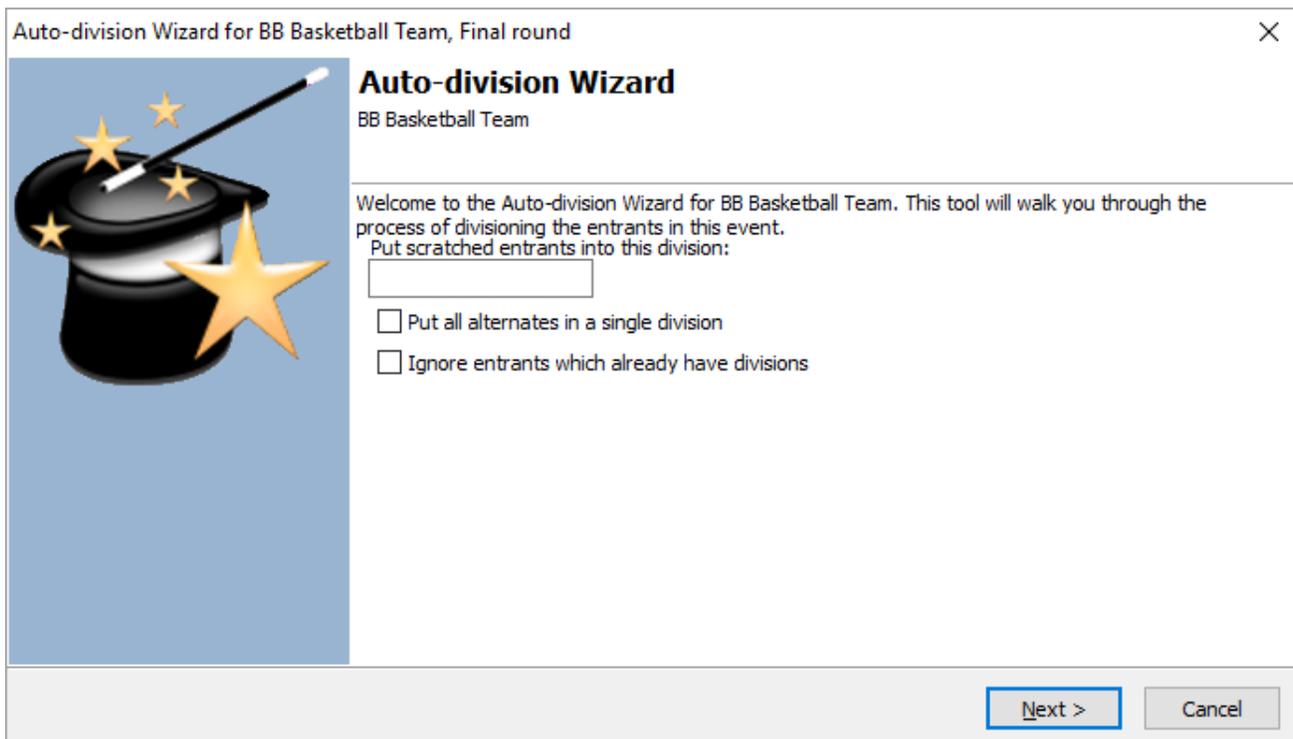
The screenshot shows the 'Divisioning tool for BB Basketball Team' window. The main area contains a table of divisions with the following data:

Division	Count	Low	High	Avg	Diff	Ages	Age group	Sex	Name
F1	1					21-21	8- 15, 16- 21	F	(default team for BB-Basketball Team) (U-0)
F2	3				0.00%	27-47	8- 15, 16- 21, 22+	F	
F3	8				0.00%	24-43	16- 21, 22+	F	
M1	2				0.00%	18-21	16- 21	M	
M2	6				0.00%	22-44	8- 15, 16- 21, 22+	M	
M3	8				0.00%	24-51	8- 15, 16- 21, 22+	M	
M4	8				0.00%	22-43	8- 15, 16- 21, 22+	M	

The interface also features a sidebar with 'Tools' (Auto-division wizard, Division previews, Scheduling tool, Compress divisions), 'Show' (Switch rounds, Showing preliminary score, Entrants: in this division, Show scheduling), and 'Reports' (Heat sheets) sections. A 'Teams' panel on the right shows a list of teams with player avatars.

The **Auto-division wizard** takes the non-scratched entrants in an event and organizes them into divisions based on the criteria you select. Divisions can be broken out on several criteria depending on the event definition (gender, level, age group, score).

To launch the **Auto-division wizard**, select the **Auto-division wizard** tool link from the **Tools panel** on the left-hand side of the screen.



On the **Welcome screen** you can define into which division GMS places scratched entrants, place alternates into a single division and select to ignore those entrants already in divisions. Select **Next** when complete.

Auto-division Wizard for BB Basketball Team, Final round

## BB Basketball Team

Options

Maximum entrants per division:  
3

Score field to use:  
Preliminary score

Maximum percentage difference between entrant scores in a division:  
15

New division for each gender

New division for each age group

< Back   Next >   Cancel

On the **Options screen** you can configure the maximum number of entrants in each division, the score field and maximum different in percentage between entrants in each division. You may also designate whether divisions should be differentiated by gender and age.

Auto-division Wizard for BB Basketball Team, Final round

## BB Basketball Team

Division sorting and naming

Starting division number:  
1

Put your own prefix on these divisions

Prefix division names with gender code (e.g. "M01", "F23")

Use "C" for mixed-gender divisions

Prefix division names with age groups

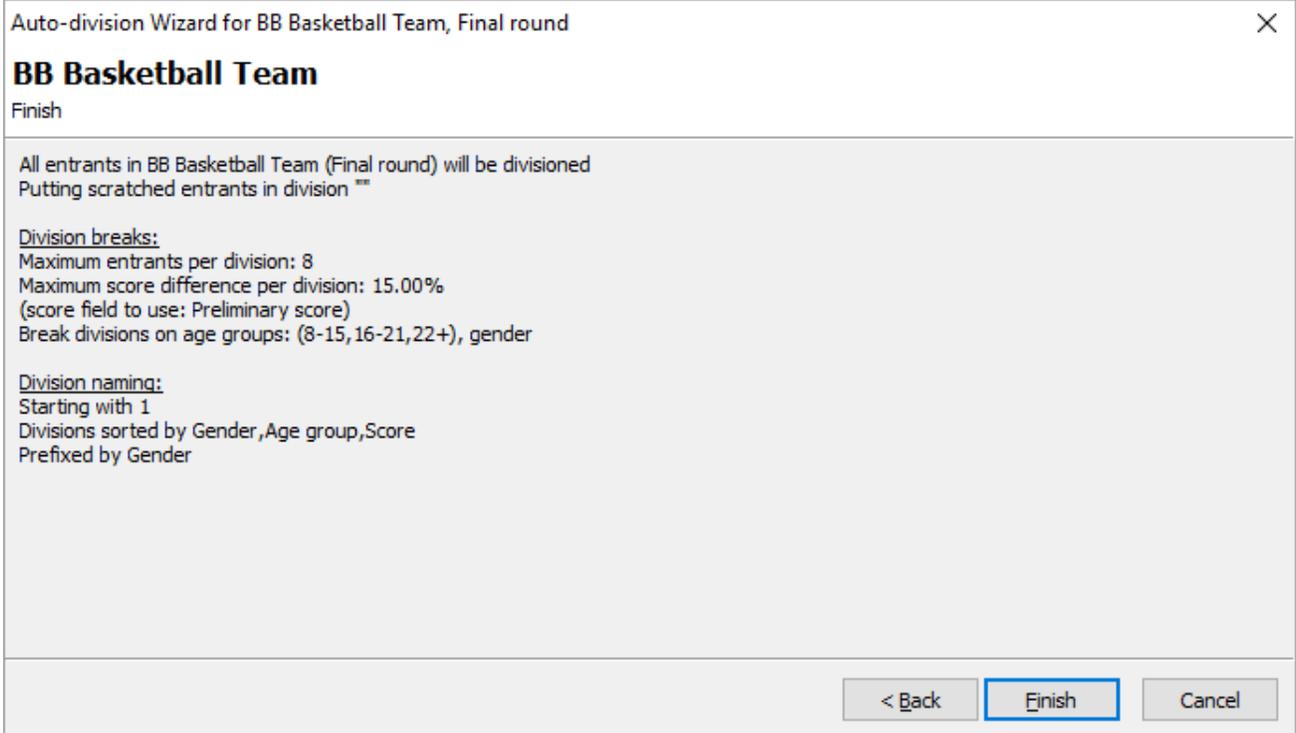
Separator to put between each prefix:  
(nothing)

Sort divisions:  
Sort #1: [Gender](#)  
Sort #2: [Age group](#)  
Sort #3: [Score](#)  
[Add sort](#)



< Back   **Next >**   Cancel

The **Division sorting and naming screen** allows you to designate how divisions are prefixed and sorted, whether by age group, gender or a custom designation.



On the **Finish screen** you will be presented with a summary of the auto-created divisions. Select **Finish** to complete the auto-divisioning process.