



Unified Champion Schools Coordinator Southwest

The Opportunity:

As Unified Champion Schools Coordinator of Southwest Michigan, you'll play an integral part in fulfilling the mission of Special Olympics Michigan (SOMI), utilizing sports, whole school engagement, health, and athlete leadership to create a more inclusive world.

You will work with an amazingly talented and dedicated group of colleagues and community members to implement the 3 core components of Unified Champion Schools: Inclusive Student Leadership, Unified Sports, and Whole School Engagement. You will have a chance to inspire others to become involved and you will directly impact not only southwest UCS Schools, but schools around the state.

Our team members help SOMI athletes achieve their dreams and reveal their inner champion! Come be part of the amazing work we do for our SOMI athletes, their families, and our communities.

What You'll Do:

- Lead recruitment and onboarding for all new and returning Unified Champion Schools and Unified Champion City Schools volunteers in the territory, including budgeting, signed agreements, and reporting.
- Collaborate with educators to identify needs and priorities for each school to implement the three components within the region.
- Recruit and train school educators and staff members.
- Organize and implement UCS competition in territory coordinating program logistics, including scheduling, venue booking, and materials preparation.
- Monitor program activities and evaluate effectiveness through data collection and analysis.
- Responsible for the recruitment and coordination of Unified Champion Schools in assigned territory.
- Implement programs and initiatives, specifically, Unified Champion Schools, Unified Sports Competitions, school sports leagues, trainings, etc. in support of the mission and objectives of SOMI.
- Represent the organization at community events, educational conferences meetings, and forums through promotional tabling and by performing presentations.
- Order equipment, resources and school supplies for events and schools.
- Cultivate relationships with local businesses, schools, and community organizations.
- Organize and facilitate outreach events, workshops, and information sessions. This includes resources for school implementation and management of schedules and training for league play and young athlete Unified Champion Schools in the territory.
- Develop strategies for school districts to recruit within their district.
- Plan National Banner Recognition ceremonies within the region.
- Manage SO College Clubs in the region with support of field service and sports team.
- Respond to inquiries and requests for information from community members and partners.
- Manage and assist with Special Olympics College Clubs, Leadership Launch, Cool Schools Polar Plunge Week, and Spread the Word as necessary.
- Assist with Regional and State sporting events and statewide fundraisers as needed.

What You'll Bring:

- A dedication to helping others find their inner champion!
- A commitment to serving the community.
- A bachelor's degree in education, recreation, or sports management/administration or a commensurate amount of experience combined with education.
- At least two years' experience of a qualifying nature with a sports or educational background.
- Understanding of the needs of students and educators in under resourced communities
- Positive interpersonal skills and the ability to communicate effectively.
- The ability to perform the essential functions and requirements of the job with or without accommodation.
- Ability to travel evenings and weekends.
- Computer knowledge in MS applications.
- Working knowledge of administrative and organizational skills.
- Knowledge and experience working with persons with intellectual and physical disabilities helpful.

Location:

- This position is located in Grand Rapids, Michigan and reports to the Unified Champion Schools Director.

If you are interested in this opportunity, please send cover letter and resume to somi@somi.org